



WESTMINSTER

Presbyterian Church

Job Title: Director of Children and Family Ministry
Location: Westminster Presbyterian Church – Charlotte, NC
Reports to: Senior Pastor
Job Type: Full-Time

About Westminster Presbyterian Church

Westminster Presbyterian Church is a growing, Christ-centered church family just minutes from uptown Charlotte, NC. Our vision is to be a church who invites people to life in Christ...lived together... for the sake of others. We are committed to making disciples of all generations and cultivating relationships across generational lines within our own church family. We are a church family who values the covenant promises of baptism such that Children and Family Ministry is at the heart of who we are together.

Westminster is a member congregation of the ECO denomination- a Covenant Order of Evangelical Presbyterians.

Position Summary

The Director of Children and Family Ministry will be a **creative, relational, and resourceful** leader who fosters a culture where children are discipled, families are equipped, and volunteers are encouraged. We envision a ministry that cultivates the joy of the Lord and deep connection to His family in the lives of our children. The Director will lead, develop, and oversee ministry for children (birth through 5th grade) and their families, creating a biblically based, Christ-centered, safe, and engaging environment where children can receive a firm foundation for a growing relationship with God.

Supervision & Collaboration

- **Reports to:** Senior Pastor
 - **Partners closely with:** pastoral staff and key ministry leaders (including youth leadership) to support smooth transitions and aligned discipleship for children and families
 - **Receives support and feedback through:** regular 1:1s, clear annual goals, and periodic ministry review
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Key Responsibilities

Primary Priorities (First 6–12 Months)

- Deliver consistent, safe, joyful Sunday programming for children (birth–5th)
- Recruit, train, and care for volunteers so teams are supported and sustainable
- Strengthen parent partnership and clear, timely communication with families
- Improve coordination and transitions between children's ministry and youth ministry

Ministry Leadership

- Plan, implement, and evaluate children’s ministry programming (Sunday School, Children’s Worship, Vacation Bible School, seasonal events, etc.)
- Select and adapt age-appropriate curriculum that is biblically based, theologically sound, and engaging for children
- Cultivate a welcoming environment that is joyful and grounded in Christ’s love
- Support children with diverse learning and behavioral needs by helping volunteers use wise, calm, and appropriate adaptations

Volunteer Coordination

- Recruit, train, and support adult volunteers for children’s ministry
- Provide spiritual encouragement and practical resources for those serving in the ministry
- Set volunteers up to succeed and build healthy connections with children

Family Engagement

- Partner with parents as the primary spiritual nurturers of their children
- Offer resources, events, and opportunities for families to grow together in faith

Administration

- Steward children’s ministry spaces, budget, and resources to cultivate a joyful, engaging, vibrant environment
 - Ensure all children’s ministry programs comply with church safety and child protection policies
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Qualifications

- A mature and growing faith in Christ, with a passion for nurturing the faith of children and families
 - Knowledge and love of Scripture as the Word of God
 - Commitment to the essential tenets of ECO [ECO CONSTITUTION 2020](#)
 - Prior experience leading children’s ministry in a church or Christian ministry setting
 - Strong leadership, communication, and organizational skills.
 - Proven ability to build warm, meaningful relationships with children, parents, and volunteers
 - Facility with technology and media for communication and teaching
 - Bachelor’s degree
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How to Apply

If you are interested in applying for this position, please send a cover letter, résumé, and three references to apply@wpc-clt.org.